

**MINUTES OF THE 24th MEETING OF THE EXECUTIVE COMMITTEE OF
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON
21.12.2011 AT 4:00 P.M. IN THE OFFICE OF SECRETARY HEALTH, CHANDIGARH
ADMINISTRATION, SECTOR 9, UT, CHANDIGARH**

PRESENT

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| 1. | Sh. Anil Kumar IAS
Secretary Health-cum-Chairman, CSACS
Chandigarh Administration | Chairman |
| 3. | Dr. Chander Mohan
Director Health Services-cum-Chairman,
Administrative Committee, CSACS,
Chandigarh Administration | Member |
| 2. | Sh. Goverdhan Lal – Representing
Special Secretary Finance,
Chandigarh Administration, | Member |
| 4. | Sh. Roshan Lal, DSP - Representing
Senior Superintendent of Police,
Union Territory, Chandigarh | Member |
| 5. | Dr. Soma
District Family Welfare Officer,
Chandigarh Administration | Member |
| 6. | Sh. M.S. Dhillon – Representing
President,
FPAI- SEHAT Bhawan,
Site No. 3, Phase 3-A,
Sector 53, Mohali Branch, Mohali | Member |
| 7. | Sh. Ravinder Singh – Representing
President
Chandigarh Network of People Living with HIV/AIDS
International Hostel, Sector 15, Chandigarh | Member |
| 8. | Dr. Vanita Gupta,
Project Director,
Chandigarh State AIDS Control Society,
Union Territory, Chandigarh | Member Secretary |

OFFICIALS FROM CHANDIGARH SACS

1. Mr. Baldev Singh,
Assistant Director (Finance),
Chandigarh State AIDS Control Society,
Chandigarh
2. Mr. Sandip Mittal,
Deputy Director (Targeted Intervention),
Chandigarh State AIDS Control Society,
Chandigarh

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The meeting was chaired by the Secretary Health, Chandigarh Administration. At the outset, the Chairman welcomed all the members and thanked them for attending the meeting. The Project Director, Chandigarh SACS briefed the Secretary Health on the activities of the Chandigarh State AIDS Control Society and updated him on the status of HIV/AIDS in the Union Territory and the region.

After this, the Project Director placed the Agenda Items before the members for discussion. All the members took active part in the discussions and the following decisions taken by the Executive Committee are placed below, item wise.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE 23rd MEETING OF THE EXECUTIVE COMMITTEE OF CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH.

The proceedings of the 23rd meeting of the Executive Committee held on 08.08.2011 were confirmed.

AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 23rd MEETING OF THE EXECUTIVE COMMITTEE

The Executive Committee took note of the follow up actions taken on the proceedings of the last meeting, and expressed its satisfaction on the same.

AGENDA ITEM NO. 3

APPOINTMENT OF HOUSEKEEPING STAFF IN CSACS OFFICE

The Executive Committee decided that the 2 persons i.e. one Sweeper from the community of PLHIV (full time) and one Gardner (part time for 3 hours) would continue to be appointed by the office of CSACS on DC rates, as applicable at a time for 89 days.

AGENDA ITEM NO. 4

REVISION IN SALARY OF DRIVERS WITH BLOOD SAFETY DIVISION

1. Driver with Blood Mobile Van

It was decided by the Executive Committee that the performance of the driver appointed for the Blood Mobile Van on 24.10.2011 would be reassessed after completion of 6 months of service. If the performance of the driver is found satisfactory, he would be given the salary as per revision by NACO, at the rate of ₹ 10,000/- per month from that date.

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2. Driver with Blood Transportation Van

The performance of the driver with the Blood Transportation Van since his appointment on 30.06.2011 was found to be satisfactory. The Executive Committee allowed the revision of his salary to ₹ 7,000/- per month, as per NACO norms, from 01.01.2012.

AGENDA ITEM NO. 5

RATIFICATIONS

- 1. Re-appropriation of funds for purchase of OI PEP drugs**
- 2. Release of Non-recurring grant to ART Centre**
- 3. Re-appropriation of funds under component Community Care Centre**

The Executive Committee took note of the above activities which were already completed after due approval and ratified the same.

AGENDA ITEM NO. 6

ICTC & STI DIVISION

- 1. Permission for filling up the posts of one Counselor and two Lab. Technicians at ICTCs on Ad hoc Basis.**

Approval was given by the Executive Committee to appoint on Ad hoc basis at the net salary of ₹ 8,000 per month for 3 months, the temporary vacant post of one Counselor and two Lab Technicians in ICTCs in place of Contractual staff who are on Maternity Leave. The procedure of Ad hoc appointment would be through walk –interview after advertising these temporary vacancies through notices put up in the University, Hospitals and Institutes where such personnel are trained.

- 2. Furniture and UPS for ICTC, Police Hospital**

The purchase of furniture and UPS for ICTC, Police hospital amounting to about ₹ 28,000 from the budget component 1.3.4.2 (Procurement of Equipment for ICTCs) was approved by the Executive Committee.

- 3. Honorarium to ICTC/STI Counselors for field visits**

A fixed TA/DA at the rate of ₹ 200/- per month per person to be given to the Contractual staff of ICTC and STI clinics who are involved in outreach activities was approved by the Executive Committee. This would be applicable from 01.01.2012.

The budget for the staff of STI clinic would be drawn from the component 1.4.1 and for the staff of ICTCs from 1.3.3.1.

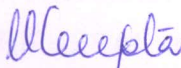
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AGENDA ITEM NO. 7


IEC PROPOSED ACTIVITIES

1. The Executive Committee allowed CSACS to continue with the activity of displaying pictorial messages to create awareness on HIV/AIDS through LCD screens and other TV sets installed at platforms of Chandigarh Railway Station from February 15th 2012 to March 31st 2012 at the same rate of ₹ 70,000/- + 10.3% S.T. Extra i.e. total ₹ 77,210/- including tax per month from the same agency having the sole rights for such advertisements.
2. The Executive Committee allowed CSACS to participate in Republic Day Parade 2012 through preparation of Tableau and use the fabricated Tableau to create awareness in the city by moving it in the target slum areas for one month.
3. The remaining 12 schools under the Adolescence Education Programme are to be covered within the Financial Year 2011-12.
4. The Executive Committee approved the forthcoming IEC activities i.e. Observance of National Youth Day i.e. on January 12th 2012, HIV/AIDS awareness stall to be put up in Rose Festival 2012 and Observance of International Women's Day 2012.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS

21/12/11


DHS -cum-Chairman
Administrative Committee
CSACS


Secretary Health
U.T., Chd. Administration