

**MINUTES OF THE 22ND MEETING OF THE EXECUTIVE COMMITTEE OF THE
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH
HELD ON 29TH MARCH, 2011 AT 3.00 P.M. IN THE OFFICE OF
SPECIAL SECRETARY HEALTH, CHANDIGARH ADMINISTRATION,
SECTOR -9, U.T. CHANDIGARH.**

PRESENT

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| 1. | Sh. Ajoy Sharma IAS – Representing
Sh. Ram Niwas IAS
Secretary Health-cum-Chairman, CSACS
Chandigarh Administration | Chairman |
| 2. | Dr. Chander Mohan
Director Health Services-cum-Chairman,
Administrative Committee,
CSACS | Member |
| 3. | Dr. Soma
District Family Welfare Officer
Chandigarh Administration. | Member |
| 4. | Dr. Zora Singh, President, IMA
SCO 180-181, Sec 8/C, M.Marg,
Chandigarh | Member |
| 6. | Dr. Satnam Singh
R/o President, FPAI, Mohali Branch,
SEHAT Bhawan,
Site No.3, Phase 3-A,
Sector-53, Mohali. | Member |
| 7. | Ms. Meena Vij
R/o President
Chandigarh Network of Positive People
Sector 15, Chandigarh | Member |
| 8. | Dr. Vanita Gupta
Project Director,
Chandigarh State AIDS Control Society,
U.T., Chandigarh | Member Secretary |

OFFICIALS FROM CHANDIGARH SACS

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| 1. | Mr. Baldev Singh
Assistant Director (Finance)
Chandigarh State AIDS Control Society
Chandigarh |
| 2. | Mr. Preet Kanwal Singh
Deputy Director (IEC)
Chandigarh State AIDS Control Society
Chandigarh |

The meeting was chaired by the Special Secretary Health, Chandigarh Administration as the Secretary Health-cum-Chairman, CSACS, was occupied with urgent administrative work. At the outset, the Chairman CSACS welcomed all the members and thanked for attending the meeting.

After this, the agenda was discussed item wise.

AGENDA ITEM NO.1

The proceedings of the 21st meeting of the executive committee held on 17.01.2011 were confirmed.

AGENDA ITEM NO.2

The Executive Committee took note of the follow-up actions taken on the proceedings of the last meeting and expressed its satisfaction on the same.

AGENDA ITEM NO.3

RATIFICATION

1.	For World AIDS Day 2010	1.2.2.2 Intervention with Out of School Youth	₹ 3,00,000.00
2.	Maintenance & Updation of website of CSACS	1.2.1.7 Hiring of Communication Agency	₹ 14,500.00
3.	For hiring of photographer during the written test for the post of Lab. Technicians	1.2.1.7 Hiring of Communication Agency	₹ 2000.00
4.	For installation of 10 nos. of Hoardings in Schools	1.2.1.3 Outdoor and Mid Media (Display of messages on Govt./Pvt.Buses/auto rickshaws etc.)	₹ 1,98,000.00

The actions already taken with the approval of Chairman CSACS were ratified by the Executive Committee.

AGENDA ITEM NO. 4

IEC ACTIVITIES

- **Implementation of Life Skill Education Programme (AEP in Schools):-**

The Executive Committee approved the request to utilize the budget, approximately ₹ 40,000/- from Sub-Component 1.2.2.5 (Training) for cost of printing of AEP Modules to be re-appropriated to sub-component 1.2.2.1 (AEP).

The Chairman directed that the soft copy of the AEP Modules be placed on the CSACS website.

AGENDA ITEM NO. 5

CONTINUATION OF INTERACTIVE VOICE RESPONSE PROJECT FOR FINANCIAL YEAR 2011-12

The Executive Committee allowed the extension of the IVRS Project for financial year 2011-12 provided provision of grant is made available by NACO in the AAP 2011-12 of CSACS. The project should continue to be monitored regularly.

AGENDA ITEM NO.6

- **PROCUREMENT OF BLOOD BANK CONSUMABLES**

The Executive Committee allowed CSACS to complete the procurement of the Blood Bank Consumables in the financial year 2011-12.

- **REGISTRATION OF BLOOD MOBILE BUS WITH REGISTERING AUTHORITY, CHD.**

The registration of the Blood Mobile at a cost of ₹ 5,44,203/- was approved by the Executive Committee.

The Chairman and the members of the committee suggested that the recruitment of Driver for the Blood Mobile Bus may be made from the wait list of the recent recruitment of Drivers done by CTU.

AGENDA ITEM NO. 7

RENEWAL OF CONTRACT OF ALL CONTRACTUAL STAFF EMPLOYED IN CSACS AND PERIPHERAL UNITS

The process of renewal of contract and fixation of salary with increment of the contractual staff in CSACS and peripheral units for the year 2011-12, as per NACO guidelines was approved by the Executive Committee.

AGENDA ITEM NO. 8

IMPLEMENTATION OF REVISED REMUNERATION RANGES AND FIXATION OF PAY OF STAFF AT CSACS – DRIVER

The revised remuneration as per NACO guidelines of the Drivers employed on contract with CSACS was approved by the Executive Committee.

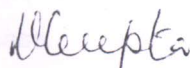
The Drivers are drawing a salary of ₹ 6000/- P.M. The enhancement of remuneration as per NACO guidelines is to be given @ 15% i.e. 900/- P.M. w.e.f. 01.04.2009 to 31.03.2010 and rate of annual increment @ 750/- P.M. w.e.f. 01.04.2010 to 31.03.2011 after completion of one year of service and performance evaluation.

AGENDA ITEM NO. 9

ANY OTHER POINT WITH THE PERMISSION OF THE CHAIR

The Chairman desired that the line-list of the Intra Venous Drug Users (IVDUs) available with CSACS should be shared with the Drug De-addiction Centre to be established shortly. All efforts should be made by the two National Health Programmes i.e. National AIDS Control Programme and Mental Health Programme to de-addict all drug users identified by CSACS.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS

29/3/11


DHS -cum-Chairman
Administrative Committee
CSACS


Special Secretary Health
U.T., Chd. Administration