

MINUTES OF THE 19TH MEETING OF THE EXECUTIVE COMMITTEE OF THE
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON
24TH MAY, 2010 AT 4.00 P.M. IN THE OFFICE OF SECRETARY HEALTH,
CHANDIGARH ADMINISTRATION, SECTOR -9, U.T. CHANDIGARH.

PRESENT

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| 1. | Sh. Ram Niwas IAS
Secretary Health-cum-Chairman, CSACS
Chandigarh Administration | Chairman |
| 2. | Dr. M. S. Bains,
Director Health & Family Welfare
Chandigarh Administration | Member |
| 3. | Sh.S.S.Shrivastava IPS
Senior Superintendent of Police
Chandigarh Administration | Member |
| 4. | Dr. Rajiv Wadhera
District Family Welfare Officer
Chandigarh Administration. | Member |
| 5. | Dr. Zora Singh, President , IMA
SCO 180-181, Sec 8/C, M.Marg,
Chandigarh | Member |
| 6. | Dr. Vanita Gupta,
Project Director,
Chandigarh State AIDS Control Society,
U.T., Chandigarh | Member Secretary |

OFFICIALS FROM CHANDIGARH SACS

1. Mr. Ashwani Dogra
Assistant Director (Finance)
Chandigarh State AIDS Control Society
Chandigarh
2. Mr. Sandeep Mittal,
Deputy Director (TI),
Chandigarh State AIDS Control Society,
Chandigarh.

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Mr. Preet Kanwal Singh
Deputy Director (IEC)
Chandigarh State AIDS Control Society
Chandigarh

4. Dr. Ravpreet Kaur,
Deputy Director (BS),
Chandigarh State AIDS Control Society,
Chandigarh
5. Dr. Vandna Dewan,
Consultant (VBD),
Chandigarh State AIDS Control Society,
Chandigarh

The meeting was started under the chairmanship of Secretary Health-cum-Chairman CSACS, Chandigarh and continued under the chairmanship of Director Health Services-cum-Chairman Administrative Committee, CSACS as the Secretary Health had to leave for an urgent important meeting.

At the outset, the Chairman CSACS welcomed all the members and thanked everyone for attending the meeting.

The Project Director informed the committee of the recent visit on 22-23 May 2010 of Secretary (Department of AIDS Control) & DG (NACO) to Chandigarh to review the NACP III in Chandigarh, Punjab and Haryana SACS. The DG (NACO) visited the NACO supported facilities in PGIMER and closely interacted with the staff. He expressed satisfaction with the work of Chandigarh SACS and guided the ART staff on daily follow-up of patients on treatment. He interacted with the media and his visit was well covered in the newspapers. The Project Director also apprised the EC on the Mass Candle-light Rally held by CSACS in Ramdarbar on the occasion of International AIDS Candlelight Memorial on 17th May 2010 where more than 600 people participated.

After that, item wise discussions were held on the placed agenda.

AGENDA ITEM NO. 1

The proceedings of the 18th meeting of the Executive Committee held on 11.01.2010 were confirmed.

AGENDA ITEM NO. 2

The Executive Committee took note of the follow-up actions taken on the proceedings of the last meeting and expressed its satisfaction on the same.

AGENDA ITEM NO. 3

RATIFICATION

3.1 Re-contracting of all contractual staff in CSACS as well as peripheral units w.e.f. 01.04.2010

3.1.1 Case of Dr. Archana Mohan, Consultant (CST), CSACS

3.1.2 Case of Peripheral Units

The actions already taken on the issues enlisted on the above said points after due approval of Secretary Health-cum-Chairman CSACS, DHS-cum-Chairman Administrative Committee CSACS and Project Director CSACS were ratified by the Executive Committee.

AGENDA ITEM NO. 4

TO APPRISE THE EXECUTIVE COMMITTEE OF THE APPROVED ANNUAL ACTION PLAN 2010-11

The Annual Action Plan 2010-11 of CSACS as approved by NACO was placed before the Executive Committee. The members approved the activities therein.

AGENDA ITEM NO.5

PERMISSION FOR RECRUITMENT OF STAFF UNDER VARIOUS COMPONENTS

5.1 As per NACO guidelines, for permission to recruit One Driver And One Attendant for Blood Transportation Van for Blood Storage Centres as per approval in AAP 2010-11 & recruitment of Lab Attendant, Security, House Keeping, Driver & Data Entry Operator In Model Blood Bank, PGIMER

Executive Committee approved the recruitment of One Driver and One attendant for Blood Transportation Van for Blood Storage Centres as per approval in AAP 2010-11 and also the recruitment of Lab. Attendant, Security, House keeping, Driver & Data Entry Operator in Model Blood Bank, PGIMER. NACO approved recruitment procedure would be followed.

5.2 Approval for the post of Technical Officer in SRL, PGIMER, Chandigarh as per NACO guidelines.

Executive Committee approved to recruit Technical Officer in SRL, PGIMER, Chandigarh as per NACO guidelines.

5.3. Approval for the recruitment of post sanctioned by NACO of Technical Associate.

Executive Committee approved to recruit Technical Associate in Blood Safety under Chandigarh State AIDS Control Society as per NACO guidelines.

5.4 For permission to initiate procurement of one mobile ICTC Van and recruit staff for the same as per approved AAP 2010-11

Executive Committee approved the procurement of one mobile ICTC Van and to recruit the staff for ICTC Van, which includes One Counselor, One Laboratory Technician, One Driver, One Attendant.

AGENDA ITEM NO.6

RE-CONTRACTING OF NGOs FOR IMPLEMENTATION OF TI PROJECTS AMONG HIGH RISK POPULATION (HRG) IN CHANDIGARH

Executive Committee approved the re-contracting of NGOs for implementation of 13 TI Projects among High Risk Group Population (HRG) in Chandigarh. The contract would be for the period 01.05.2010 to 31.03.2012. The grant-in-aid as per NACO norms would be released till 30.04.2011 in 2 installments. The contract with NGOs would be continued subject to their fulfillment of monitoring and assessment indicators on monthly basis.

AGENDA ITEM NO.7

TO RE-CONTRACT ALL CONTRACTUAL STAFF OF PERIPHERAL UNITS W.E.F. 01.04.2010 to 31.03.2011

Executive Committee approved to re-contract after performance evaluation, all the contractual staff of peripheral units w.e.f 01.04.2010 to 31.03.2011 with increments as per NACO guidelines and directives. Two employees working in ICTCs will be terminated as their services are not satisfactory, as per their performance evaluation.

AGENDA ITEM NO.8

IMPLEMENTATION OF REVISED REMUNERATION RANGES AND FIXATION OF PAY OF STAFF AT SACS LEVEL AND PERIPHERAL LEVEL

Executive Committee approved the implementation of revised remuneration ranges and fixation of pay of staff at SACS level and peripheral level as per NACO guidelines and directives, from 01.04.2009 alongwith increment from 01.04.2010.

AGENDA ITEM NO.9

TO ESTABLISH ONE NEW NACO DESIGNATED STI CLINIC AT POLICE HOSPITAL, SECTOR 26, CHANDIGARH

Executive Committee approved to establish one new NACO designated STI Clinic at Police Hospital, Sector 26, Chandigarh by upgrading the Gynae OPD to an STI Clinic.

AGENDA ITEM NO.10

ESTABLISHMENT OF 3 FACILITY INTEGRATED ICTCs

Executive Committee approved to establish 3 facility Integrated ICTCs in:

1. Rural Health Training Centre, Palsora, Deptt.of Community Medicine, GMCH-32
2. Urban Health Training Centres, Sector 44 attached to Govt.Medical College, Sector 32, Chandigarh
3. CITCO Dispensary, Industrial Area, Chandigarh.

AGENDA ITEM NO.11

CONTINUATION OF PROJECTS

The Executive approved the continuation of projects of ART Centre, Community Care Centre and Drop-in-Centre.

AGENDA ITEM NO.12

IEC ACTIVITIES

12.1 Cable TV Scroll and Spot Advertisement

Executive Committee approved Cable TV Awareness Campaign from June 2010 till the end of the financial year.

12.2 Printing of Newsletter

Executive Committee approved the publication of newsletter to be printed bi-annually for depicting several activities being conducted by CSACS.

12.3 Permanent hoardings

Executive Committee approved installation of 7 numbers of permanent hoardings in various colleges.

12.4 Bus Back Panels

Executive Committee approved installation of Bus Back Panels on 20 CTU buses for a period of 5 months.

12.5 Printing of Sun Pack awareness kits

The procurement of 40 nos. of Sun Pack awareness kits was approved by the Executive Committee.

12.6 Phone in programme over All India Radio

The Phone-in programme over All India Radio twice a month from June 2010 to March 2011 was approved by the Executive Committee.

12.8 Release of grant-in-aid to IVRS project

Executive Committee approved the continuation of the IVRS project and to release 1st installment of grant-in-aid to the same after completion of re-contracting procedure.

12.9 Printing of Hand bills

Executive Committee approved the printing of 1,000 hand bills for the promotion of 1097 (Toll Free Number).

12.10 Approval for keeping premium condoms at Condom Bar Baithak Kalagram

Executive Committee approved the proposal of keeping premium condoms at the Condom Bar now called 'Glassi Bar' at Baithak Kalagram for free distribution.

AGENDA ITEMS NO. 13

GRANT OF CONVEYANCE ALLOWANCE

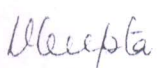
Executive Committee approved the conveyance allowance to the staff of Chandigarh State AIDS Control Society, which includes 10 Programme Officers and 11 Ministerial Staff appointed on contract basis @ Rs.500/- for those using their own car & Rs.250/- per month to those using their scooter/motor bike. The hiring of taxis is to be curbed and the Program Officers should use their vehicles as far as possible.

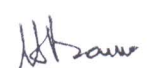
AGENDA ITEMS NO. 14

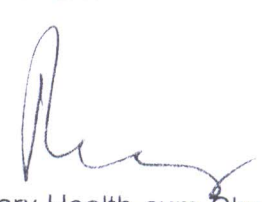
ANY OTHER POINT WITH THE PERMISSION OF THE CHAIR

One Driver on the IEC-cum-Mobile ICTC Van has been placed in CSACS on DC Rates. His salary is not at par with the rest of the drivers working in CSACS. The Executive Committee has approved that this driver be appointed on contract basis @ Rs.6,000/- w.e.f 01.04.2010.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS 24/5/10.


DH&FW-cum-Chairman
Administrative Committee
CSACS


Secretary Health-cum-Chairman
CSACS