



CHANDIGARH STATE AIDS CONTROL SOCIETY, UT, CHANDIGARH
INTERNATIONAL HOSTEL, MADHYA MARG
SECTOR 15-A, CHANDIGARH – 160015
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To

Memo no. CSACS/RCBW /2025/ **793-04** Dated Chandigarh, the **20-6-25**

Dear Sir/Madam,

Sub: Call of rates for Audio Visual arrangement fabrication, printing of badges and certificates, Selfie Platform for Regional Capacity Building Workshop.

**Regional Capacity Building Workshop
18th and 19th July 2025**

1. Chandigarh State AIDS Control Society (SACS) intends to conduct two days' Regional Capacity Building Workshop on 18th & 19th July 2025 physically at Hotel Mountview Chandigarh. The Scope of Work (SoW) for this proposed Event includes the following: -

Sr. No.	Service Description	Qty.
1.	HD LED Wall - size 16x8x2 = 256sq.ft. (with Backup High resolution HD UST LED Projector)	256 Sq. Ft.
2.	Multi-Viewer / Multi-Window / Watch-Out Server System	1
3.	Full HD SEAMLESS Presentation Matrix Switcher cum Scaler	1
4.	One e-Podium Dais with In-build Screen	1
5.	Chairperson's Presentation Prompters: Fold-Back LED Display 50 inches	1
6.	Presenter's View-Box Control: Cue Manager/Remote Dais Access along with Swivel Speaker Screen	1
7.	Laptops	6
8.	HDMI/DVI/SDI Sync. Splitters	3
9.	VGA to HDMI Upscalers, Mac-Assist Connectors & Adaptors	4
10.	Wireless Slide Presenters, Cordless Remote Mouse, Red & Green Laser Pointers.	4
11.	Live Feed Set-Up via Video Camera for the Speaker/ Chairperson's & Audience Live-Feed View	1
12.	Video Assist Live Recording of the Event @ the Console	1
13.	Technician & Engineer	2

14.	LED Lights (for the Backdrops)	12
15.	LED Lights Controller	1
16.	UPS 1 KVA	2
17.	QSC/JBL/Yamaha Line Array/ JBL VRX 932 on Truss/ Sound System (4 units) with Yamaha Mixer along with back-up amplifier or equivalent	1
18.	On-Stage Monitor Speakers for Speakers & Chairpersons	1
19.	Powered Microphones: On e-Podium	2
20.	Powered Microphones Goose-neck: For Chairpersons	4
21.	Hand-Held Cordless Microphones	4
22.	On-Head Presenter Cordless Microphone	1
23.	Collar Cordless Microphone	1
24.	Audience Standing Microphones (For Q&A)	2
25.	Audio DI	2
26.	Technician & Sound Engineer	1
27.	Ushers/Promoters for Mic. handling within the Audience	2
28.	Graphic Designing Work for the entire conference content	1
29.	Complete Stage with LED riser Stage 20x12x1.5 feet 1 unit LED riser 16x4x3 feet 2 units	1
30.	Total fabrication 440 Sq ft approx. (including 4 standees 6x3ft, 1 standee 6x8 ft and 1 standee 10x8ft, backdrop 20x10ft 1 unit, 2 unit side wings 2x10ft) etc.	1
31.	Dragon Sheets Badges with High Quality Laser printed 20 mm 360 degree swivel fish hook lanyards.	35
32.	Designing of the Certificates with Hard Copy Printed	35
33.	Agenda printing	35
34.	Registration counter with managing staff	1
35.	3D Hologram display	1
36.	Selfie Point Back drop 8x8 feet Wooden Platform with carpet 8x8 feet Letter cut out (I LOVE CHANDIGARH) 2 feet height and 8 feet width	1
37.	Electric extension boards on each table	8

You are requested to submit the most competitive rates in sealed envelope for the work as per details above till 09:30 PM, 07/07/2025 in the office of Chandigarh State AIDS Control Society. The quotations will be opened on 07/07/2025 at 11:00 AM by committee.

2. BID PRICE

- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The prices shall be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation duly signed and sealed in envelop.

4. VALIDITY OF QUOTATION

- a) Quotation shall remain valid for a period of not less than 90 days after the deadline date specified for submission.

5. EVALUATION OF QUOTATION

The CSACS shall evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) are properly signed; and
- b) Conform to the terms and conditions and specifications.
- c) The quotations should be evaluated for all the items together.

6. AWARD OF CONTRACT

- a) The CSACS will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - b) Notwithstanding the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
 - c) The bidder whose bid is accepted will be notified of the award of the contract by the CSACS prior to the expiry of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made after having the completion of job and job should be completed as per our requirement.
 8. LDC @ 10% of contract value will be levied for non performance of contract as per above stated requirements.
 9. TDS will be deducted as per Income Tax Rules, the vender shall submit copy of pan card/ GST registration documents for this purpose along with bid documents.
 10. Quantity can be increased or decreased as per requirement.
 11. Quotation received after the due date and with condition shall not be accepted.

We look forward to receiving your quotations and thank you for your interest in this Project.



For Project Director

Chandigarh State AIDS Control Society,

International Hostel,

Sector-15A, Chandigarh.

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