

**MINUTES OF THE 30th MEETING OF THE EXECUTIVE COMMITTEE OF
CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH HELD ON
25.07.2013 AT 11:00 A.M. IN THE COMMITTEE ROOM OF SECRETARY HEALTH,
CHANDIGARH ADMINISTRATION, SECTOR 9, UT, CHANDIGARH.**

PRESENT

1. Sh. Anil Kumar IAS
Secretary Health-cum-Chairman, CSACS
Chandigarh Administration Chairman
2. Dr. Shveta Saini – Representing
Dr. Soma, District Family Welfare Officer,
Chandigarh Administration Member
3. Sh. B.S. Negi, DSP – Representing
Senior Superintendent of Police
UT, Chandigarh Member
4. Dr. Vanita Gupta,
Project Director,
Chandigarh State AIDS Control Society,
UT, Chandigarh Member Secretary
5. Dr. Kavita Chavan,
Deputy Director (STI),
Chandigarh State AIDS Control Society, Chandigarh From CSACS
6. Mr. Vijay Kumar Vij,
Assistant Director (Finance)-cum-ADO,
Chandigarh State AIDS Control Society, Chandigarh From CSACS
7. Ms. Teenu Chopra,
Deputy Director (IEC),
Chandigarh State AIDS Control Society, Chandigarh From CSACS

At the outset, the Chairman welcomed all the members. The Project Director, Chandigarh SACS placed the agenda, item-wise, before the Executive Committee, for discussion. All the members took active part in the discussions and the following decisions were taken by the Executive Committee.

AGENDA ITEM NO. 1

CONFIRMATION OF THE PROCEEDINGS OF THE 29th MEETING OF THE EXECUTIVE COMMITTEE OF CHANDIGARH STATE AIDS CONTROL SOCIETY, CHANDIGARH.

The proceedings of the 29th meeting of the Executive Committee held on 13.03.2013 were confirmed.

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AGENDA ITEM NO. 2

ACTION TAKEN REPORT ON THE DECISIONS TAKEN IN THE 29th MEETING OF THE EXECUTIVE COMMITTEE

The Executive Committee took note of the follow up actions taken on the proceedings of the last meeting, and expressed its satisfaction on the same.

Regarding point No. 6 in Agenda Item No. 4 regarding HIV/AIDS Awareness through display panels installed on Chandigarh Railway Station, the Committee decided that in view of difficulty in continuing the awareness activity on the Railway Station, the HIV/AIDS Awareness display panels may be installed at the two ISBT, Sector 17 and Sector 43, Chandigarh.

AGENDA ITEM NO. 3

ICTC DIVISION

- 1. Re-appropriation of funds for Procurement of equipments for establishment of new Stand alone ICTC, from sub component 1.3.2.1. (minor refurbishment) to sub component 1.3.4.1 (procurement of equipments) under approved AAP 2013-2014**

The Executive Committee approved to use excess funds in 1.3.2.1 for procurement of remaining equipment required for establishment of new Stand Alone ICTC i.e. VDRL Rotator, TV, DVD, Almirah and Refrigerator. The same is to be conveyed to NACO.

- 2. Establishment of Facility Integrated Counseling & Testing Centre at Civil Dispensary Dadumajra & Kajheri**

The Executive Committee approved to convey to the Municipal Commissioner, Chandigarh to allow the establishment of Facility Integrated Counseling & Testing Centre at these dispensaries.

AGENDA ITEM NO. 4

IEC DIVISION

A. Proposed IEC Activities:-

The proposed IEC activities as submitted were approved.

1. International Youth Day will be observed on 12.08.2013. Students from all the colleges of Chandigarh will be invited to participate in a drama/play competition, on the theme of HIV/AIDS awareness. This will be followed by an oath taking ceremony where all the participants will commit support to the HIV/AIDS Control Programme and resolve to abolish drug abuse. Newspaper advertisement will be given in one Hindi and one English newspaper through DPR, UT, Chandigarh on DAVP rates.

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2. EOI will be published in leading newspapers for inviting applications for Evaluating the AEP Programme, RRCs, and Folk Performances in Chandigarh. Approval was also given to utilize ₹ 3.00 lacs as provided under component "IEC 1.2.7 M&E documentation" in AAP 2013-14 for the evaluation.

3. AIDSCON-3

The Executive Committee approved the following:-

1. To open a separate bank account for AIDSCON-3. The Project Director, Chandigarh SACS & Assistant Director (Finance) were approved to be joint signatories. The account would be used for receipt of registration fee and sponsorships etc and to meet the expenditure on AIDSCON-3.
2. The estimated expenditure amounting to ₹ 4 lacs for conducting AIDSCON-3
3. Registration fee at the discounted rate of ₹ 500/- from students and ₹ 700/- from other participants will be received in the new account.
4. The various sessions proposed to be held during AIDSCON-3 may be sponsored by other departments/agencies/divisions.

B. Pending Payments for IEC Activities of 2012-13:-

1. The Executive Committee approved the release of ₹ 4645/- (Rupees Four Thousand Six Hundred and Forty Five Only) as pending payment for the period 26.03.2013 to 31.03.2013, for Cable TV advertisement displayed during the last FY 2012-13, from the component 1.2.4 Outdoor sub component display at Railway Stations/Metro. The same will also be conveyed to NACO.
2. The Executive Committee approved the release of ₹ 15,000/- (Rupees Fifteen Thousand Only) as pending payment for publishing the Booklet illustrating the activities during the successful RRE Campaign in December 2012, from the component Mass Media 1.2.1 sub component Newsletter.

C. Proposed Mainstreaming Activities:-

The activities planned through mainstreaming, for the forthcoming months, with organizations like CRPF, ITBP, CISF, INFOSYS, Ordnance Cable Factory Chandigarh, L&T construction works, Municipal Corporation, Truckers Union, Railway and other small Industries, residents of Slum Areas and Panchayat Members of Villages under UT were approved by the Executive Committee.

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AGENDA ITEM NO. 5

Extension of the annual contract for employment of employees of CSACS and Peripheral Units of CSACS:-

The Executive Committee took note of the letter No. F.No. A11011/93/2007-NACO(Admn) dated 12.03.2013 from Govt. of India, Ministry of Health & Family Welfare, National AIDS Control Organization (NACO) New Delhi, wherein directives have been issued to all SACS in the country to enter into a fresh contract with all eligible staff for a period of six months from 01.04.2013 to 30.09.2013 after annual performance assessment. The contract which has been started w.e.f. 02.04.2013 will be substituted as 01.04.2013 in view of the aforesaid directions from NACO.

AGENDA ITEM NO. 6

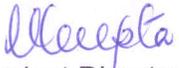
FINANCE DIVISION

Audit Report for the Financial Year 2012-13 for the period from 01.04.2012 to 31.03.2013

The contents of the audit report were placed before the Executive Committee and after deliberation, the Executive Committee approved to submit two copies of audited utilization certificates along with audit reports & audited final accounts to NACO, and present the said audit report to the Governing Body of CSACS in its next meeting.

The Executive Committee directed that component wise expenditure should be thoroughly assessed and shortfall in utilization should be completed in 2013-14.

The meeting ended with a vote of thanks to the Chair.


Project Director
CSACS 25/7/13


DHS -cum-Chairman
Administrative Committee
CSACS


Secretary Health U.T.,
Chandigarh-cum-Chairman
CSACS